

Academic Senate SBVC	AD/SS 207 3:00 - 4:30
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Minutes of August 19, 2009

Time	Topic	Discussion	Action
3:05	Call to Order		
	Approval of Minutes from 5/6/09	Due to a computer glitch the Minutes from 5/6/09 were not available for review.	The Minutes from 5/6/09 will be attached to these minutes for approval at the 9/2/09 meeting
	President's Report	<p>J Stankas welcomed the senators and guests to the meeting.</p> <p>He highlighted the activities at the Senate retreat (of 8/12/09). One of which was to recommend that four topics be referred to the appropriate Senate Committees for action. The topics were; 1) Program Discontinuance (Ed Policy), 2) Management Hiring Process Review (Personnel Policy), Process for the election of representative senators (Elections & Student Services), Review the College/District Budget situation and planning (Financial Policy). Other subjects discussed at the retreat were; finalization of committee structure and reception of the Assessment for Placement study.</p> <p>A reminder was made about the maintenance of the current committee assignments for the '09 - '10 academic year.</p> <p>Final a review of the Academic Senate Meeting Norms was discussed.</p>	<p>Motion by C Huston, 2nd by P Buckley to refer Management Hiring Process Review to Personnel Policy. Voice Vote - Unanimous in favor.</p> <p>Motion by A Aguilar-Kitibutr, 2nd by P Buckley to refer the remaining three items to their respective Senate Committees. Voice Vote - Unanimous in favor.</p> <p>It was also recommended that Ed Policy work with Program Review on the Program Discontinuance topic.</p> <p>J Stankas also made the request that the Senate Committees charged with these topics should report back to the Senate in about a month.</p>

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	Election of Secretary for '09- '10	M Ikeda's was nominated as a candidate by ? There were no other nominations.	A request was made to accept M Ikeda as Secretary by acclamation Voice Vote - Unanimous in favor.
3:17	Report of Assessment for Placement Study	<p>J Smith presented a summary of the Report of Assessment for Placement Study. He reviewed the scope, methodology, and results of the study. (The study is contained in an attachment to these Minutes.)</p> <p>During the question and answer period that followed several points were emphasized; 1) testing for placement equal higher retention, 2) placement scores from off-the-shelf classes aren't very predictive for higher level classes (e.g. English 101), 3) there might be an argument for offering a non-credit, Assessment Test preparation class, the results of the study seems to strongly argue for an increase in the number of basic skills classes being offered by the college.</p>	
3:54	Proposed Committee Structure	<p>J Stankas led a review of the Committee Structure document (see attachment to these Minutes). The current Committee Structure was contrasted with the proposal brought forward by the Academic Senate, and the latest proposal the College Administration. It was noted that the two proposed Committee Structures suspended consideration of Program Review and Budget committees until the results of a meta-study become available to help in clarifying the responsibilities that may be encompassed by a committee or committees.</p> <p>J Stankas asked the Academic Senate to review the goals of the reorganization and to plan to take up this matter in the near future as a potential action item.</p>	

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4:01	Committee Introductions and Sign-ups	<p>The chairpersons of each of the Academic Senate Committees was asked to present a summary of the charge of the committee and present areas or items that the chairperson anticipated as being part of this year's activities.</p> <p>Ed Policy - Romana Pires Student Services - Ailsa Aguilar-Kitibutr Personnel Policy - Leticia Hector Career & Tech. Ed. - open position - Comments by J Stankas about the expansion of offerings in these areas being a major topic. Financial Policy - Kellie Barnett (absent) - J Stankas commented that budgetary impact on class offerings was an obvious area the will fall under the committee's charge. Equity and Diversity - Dirkson Lee - comments about the impacts of increasing numbers of non-credit courses as an area to be looked into. Legislative Policy - Allen Moore - some confusion over the chairpersonship. Elections - Victoria Anemelu Basic Skills - Jennifer Mendoza - anticipates some developments on actions and expenditures. Reminder about an October local regional meeting related to the Basic Skills Initiative sponsored by the Statewide Academic Senate. Curriculum - Achala Chatterjee - reminder of the mid-October deadline for new course review. The goal of the committee is to complete its first six-year cycle of curriculum review. Program Review - Celia Huston - announcement of the first meeting in 1 to 2 weeks. Will begin to review the studies from last year. Professional Development - Courtney Hunter</p>	

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4:17	Additional Reports	<p>College President's Report - no report. Welcoming remarks to the new semester.</p> <p>SBCCD-CTA - Richard Jaramillo - no report. E Szumski reminded senators to look for the CTA luncheon reminders.</p> <p>District Assembly - Odette Salvaggio - announced Jay Danley and Walt Chatfield as Valley's new representatives. O Salvaggio also encouraged interested members of the senate to attend the meetings. Next meeting Sept....?</p>	
	Public Comment	<p>Look for up-coming official Academic Senate resolution about placement exams.</p> <p>F Ed Nuno introduced himself as the new Senate Candidate representing the Part-time Faculty.</p> <p>C Huston inquired about info concerning Benchmark Program students.</p> <p>J Smith expressed his appreciation for the assistance of the Ed Policy Committee in completing the ARC study last year.</p> <p>Kudos to A Chatterjee, R Whitfield for their work with Curriculum Committee.</p>	
4:29	Adjournment		

Next Meeting - Sept 2, 2009